

# 14. Communication contingency

**Guidance:**

The use of Duplex communication equipment is **mandatory** for On-track Plant in both road and rail modes. This form is provided to justify why a change in process is to be adopted which has to be agreed with the PC Rep. Ensure all involved with OTP operations are briefed on the revised SSoW

**Section 1: Tick box below if applicable**

	<b>Reason for change:</b>	<b>Risk Rating:</b>	<b>Low</b>
<i>OTP travelling in a possession with the MO and MC/CC in the same cab.</i>			
<b>Alternative arrangements &amp; justification:</b> <i>MO &amp; MC/CC travelling in the same cab and can communicate verbally. Where any S&amp;C is within the route, the POS Rep must stand adjacent to the S&amp;C and ensure the MC/CC exits the cab and checks the route is set for the intended move.</i>			

**Section 2: Tick box below if applicable**

	<b>Reason for change:</b>	<b>Risk Rating:</b>	<b>Medium</b>
<i>During the shift, duplex comms has failed.</i>			
<b>Alternative arrangements &amp; justification:</b> <i>Back-to-back radios are an approved alternative and are to be utilised requiring testing before being used. All involved with the activities are to be briefed and to reiterate the exclusion zone. The POS Rep must ensure the communication protocol is understood and utilised at all times.</i>			

**Section 3: Tick box below if applicable**

	<b>Reason for change:</b>	<b>Risk Rating:</b>	<b>High</b>
<i>During the shift, duplex comms has failed and either back-to-back radios are not available or are defective.</i>			
<b>Alternative arrangements &amp; justification:</b> <i>Hand signals meeting BS7121 to be utilised by the MC/CC to communicate to the operator. The POS Rep should confirm that both are able to communicate effectively, all are briefed on the increased risk of collision and will remain vigilant. Maintenance of the exclusion zone is imperative therefore the POS Rep will position themselves at one end of the OTP and the MC/CC at the other both in a safe position and in view of each other. No one to be allowed to pass either person unless the OTP is brought to a halt and any safety lock lever/DSD is released to prevent any inadvertent movement.</i>			

<b>Name of POS Rep:</b>	<b>By signing this form I have evaluated it is <b>safe</b> not to use Duplex communication equipment:</b>		
	<b>Signature:</b>		
OTP Asset No.[s] in use:			

Acceptance of change	1	2	3	4
MO Name[s]				
Signature accepting change:				
MC/CC Name[s]				
Signature accepting change:				